

REF. NO. RITE/2024-25/126-A

DATE: 07.10.2024


**OFFICE ORDER**

This is to inform all concerned that the **Women's Cell** of the Institute is hereby reconstituted with the following members to take various steps and measures as stipulated in the Act to provide for safe working environment and also to promote gender sensitization in the campus.

Sl. No.	Name	Designation	Responsibility
1	Prof. Priyadarshinee Das	HoD, EE	Chairperson
2	Prof. Rasmita Lenka	Asst. Prof., EE	Coordinator
3	Prof. Sucharita Nathsharma	Asst. Prof., CSE	Member
4	Ms. Anamika Nandan	Asst. Prof., CSE	Member
5	Ms. Geeta Patra	SDO	Member
6	Ms. Suchismita Behera	4 <sup>th</sup> Year CSE	Student Member
7	Ms. Srusti Ananya Patra	3 <sup>rd</sup> Year CSE	Student Member

**Functions of the Cell:**

1. The Cell will deal with the cases / complaints of sexual annoyance and any other type of harassment of the female students, teaching and non-teaching women staff of the college.
2. The Cell shall process all the individual complaints and take suitable action thereon in the manner and mode as per the college norms.
3. The Cell will provide assistance to the Faculty/Colleges/Institute for taking preventive steps in the matter of gender discrimination and sexual harassment. The Cell may form / review the guidelines / policy for redressal of the grievance as required from time to time.
4. To conduct meeting whenever required and discuss relevant issues, in consultation with the Principal seeking his approval.

  
(Dr. S.R. Kabat)  
PRINCIPAL

- Copy to: 1. Management Committee for kind information  
2. Dean Academics/All HoDs/ AO/ Above Concerned