

REF. NO: RITE/2022-23/390(A)

DATE: 03.04.2023

OFFICE ORDER

This is to inform all concerned that a **Grievance Redressal Committee (GRC)** for faculty/staff Members has been constituted as per the F.No.1-103/AICTE/GRC/Regulation/2021 of the All-India Council for Technical Education, notification dated **March 22, 2021**. The committee aims to provide opportunities for redressal of certain grievances of faculty/staff members and a mechanism thereto.

The committee aims to provide an opportunity for redressal of grievances of faculty and staff members and to establish a proper mechanism for the same.

Sl. No.	Name	Designation	Responsibility
1	Dr. Subash Ranjan Kabat	Principal	Chairperson
2	Dr. Chandrabhanu Malla	Dean Academics	Convenor
3	Mr. Anil Mishra	Administrative Officer	Member
4	HoD, Mechanical Engineering	HoD, ME	Member
5	HoD, Electrical Engineering	HoD, EE	Member
6	HoD, Computer Science & Engineering	HoD, CSE	Member
7	HoD, Civil Engineering	HoD, CE	Member
8	HoD, Management of Studies	HoD, MBA	Member

This committee has been formed as per the guidelines of AICTE and UGC about grievances and redressal mechanism. The committee shall look into the matters like:

Functions of the Committee

- Receive and examine grievances submitted by faculty and staff members.
- Ensure confidentiality and impartiality during the grievance redressal process.
- Recommend appropriate actions to the competent authority for resolution.
- Take necessary steps to prevent recurrence of such grievances.



(Dr. S.R. Kabat)
PRINCIPAL

Copy to: 1. Management Committee for kind information
2. Dean Academics/All HoDs/ AAO/ Above Concerned/ All NBs