

**STUDENTS' GRIEVANCE FORM**

**STUDENT PERSONAL DETAILS:**

NAME (IN CAPITAL LETTERS ONLY)	
REGD. NO.	
E-MAIL ID	
MOBILE NO.	
GENDER: ( MALE/ FEMALE)	
BRANCH: ( CSE/EE/CE/ME/MBA/MCA)	
YEAR: ( 1 <sup>ST</sup> /2 <sup>ND</sup> / 3 <sup>RD</sup> /4 <sup>TH</sup> )	

**GRIEVANCE CATEGORY :( PLEASE TICK ANY ONE)**

ACADEMICS	EXAMINATION	INFRASTRUCTURE	GENERAL FACILITIES	HOSTEL	LIBRARY
SPORTS	HYGIENCE	ADMISSION	SEXUAL HARRASSMENT	ANY OTHER	

**GRIEVANCE DESCRIPTION:**

**DISCLAIMER:** I hereby undertake that the information provided hereby is upto the best of my knowledge and belief. I will be completely liable for any disciplinary action, if any false information furnished.

Date: \_\_\_\_\_

Signature of the Student

**NOTE:**

1. Complaints/Grievances are required to be submitted in the above prescribed format (handwritten) after downloading from the college website only (with relevant documents/proof- if any). Form should be complete in all respects: Incomplete forms will not be entertained( Maximum Words Limit 250)
2. Complaints are required to be submitted in person by the complainant in a sealed envelope to the SPOC only.
3. Complainant will be contacted on given contact number only for the redressal of the grievance.
4. Complainant should retain a copy of the grievance with himself/herself
5. Decision of the committee will be final and binding